

## OAK HILLS ELEMENTARY SCHOOL



### NOTICE REGARDING AFTER SCHOOL SUPERVISION

Parents are **required** to pick up all students immediately at the correct dismissal time. Students may not be left unsupervised on or around the campus at any time. Please note the following:

Discovery Kindergarten will be dismissed at 12:15 p.m. each day.

August 6<sup>th</sup> – August 9<sup>th</sup>, Kindergarten will be dismissed at 12:15 p.m.  
Beginning Monday August 12<sup>th</sup> Kindergarten will be dismissed at 1:15 p.m. Monday – Thursday and at 12:15 on Friday.

Grades 1, 2 & 3 are dismissed at 2:35 p.m. Monday – Thursday, and at 12:45 on Friday.

Grades 4 & 5 are dismissed at 3:01 p.m. Monday – Thursday, and at 12:45 on Friday.

**After-School Supervision at the flagpole for 1st - 3rd Grade Students will be provided between 2:35pm – 3:01 p.m. Monday – Thursday.**

**Students may NOT be on the playground unless enrolled in The Club Oak Park Program.**

Parents with children in both lower and upper grades, and those who are picking up children at other Oak Park schools may find this especially helpful. Students who participate in this program must report directly to the designated supervision area at the flagpole immediately after their 2:35 p.m. dismissal. Students may play, rest, or socialize at this time. Depending on

staff availability, students may be allowed to play on the grass between the 4<sup>th</sup> grade and Kindergarten buildings.

This procedure will maintain a safe and orderly campus between primary and upper grade dismissal times. It will also ease traffic congestion in and around the school and community because parents will have a more flexible pick-up schedule for their younger children.

In order for this procedure to be successful, we need all parents to strictly adhere to the following guidelines:

- Students in first through third grade must remain in the supervised area until 3:01 p.m. **or** until their parent, guardian or caregiver comes to the flagpole area to pick them up (if earlier than 3:01 p.m.).
- Parents **must** pick up all their children from Oak Hills **as soon as the fourth and fifth graders are dismissed, NO later than 3:15 pm.**
- **Registration for this program is *not* necessary.** This is an optional, “drop-in” program. Attendance will not be taken. Parents must arrange after-school plans **ahead of time** with their children so that children know where to report after school each day.

Thank you in advance for helping us to keep your students safe by picking up promptly at dismissal.

Student Name: \_\_\_\_\_

Parent Signature: \_\_\_\_\_